

**OFFICE OF ECONOMIC OPPORTUNITY**

**FY 2006 APPLICATION FOR FUNDING  
(July 1, 2006 - June 30, 2007)**

**Weatherization Assistance Program  
Heating and Air Repair and Replacement Program**

**North Carolina Department of Health and Human Services  
Office of Economic Opportunity  
2013 Mail Service Center  
Raleigh, North Carolina 27699-2013  
Telephone: (919) 715-5850  
Fax: (919) 715-5855  
Website: <http://www.dhhs.state.nc.us/oeo>**

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**SECTION I. IDENTIFICATION**

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**Agency Name:**

**Mailing Address:**

**Street Address (if different from above):**

**Agency Email Address:**

**Agency Website:**

**Telephone Number:**

**Fax Number:**

**Board Chairperson:**

**Executive Director:**

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**SECTION II. CERTIFICATION**

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THIS IS TO CERTIFY THAT TO THE BEST OF MY KNOWLEDGE,  
THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE  
AND CORRECT AND RECEIVED APPROVAL FOR SUBMISSION BY  
THE BOARD OF DIRECTORS OR DULY AUTHORIZED BODY.

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**Typed Name of Board Chairperson**

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**Signature of Board Chairperson**

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**Date of Certification**

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**SECTION III. PROGRAM NARRATIVE**

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**Needs Assessment, Resource Analysis and Service Plan**

1. Indicate the need for weatherization services in the area (s) served by your agency by completing the chart below.

| <b>County</b> | <b>Persons in Poverty<br/>(2000 U.S. Census<br/>Data)</b> | <b># Households in Poverty<br/>(Persons in Poverty/2.49)</b> |
|---------------|---|--|
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*Source of statistics:*

2. Provide the average energy burden for households served in the Weatherization Assistance Program during the period July 1, 2005 through December 31, 2005.
3. Provide the average annual energy expenditures per household served in the Weatherization Program during the period July 1, 2005 through December 31, 2005.
4. Describe below your agency's process for responding to clients who are dissatisfied with the weatherization or HARRP services received.

### **PROGRAM NARRATIVE (Cont.)**

5. Identify all staff below that will be paid directly, in whole or in part, with weatherization and/or HARRP funds. Attach a current resume and job description for each individual and position listed (include program and technical training, certifications, licenses, etc.).

[illegible]

6. Attach an agency wide organization chart that includes all positions that are to be paid, directly or indirectly in whole or in part, with weatherization or HARRP funds.
7. Does your agency plan to use a subcontractor to perform building shell work and/or insulation placement during FY 2006?
8. Identify below all firms, individuals that your agency currently contracts with to perform weatherization services including insulation installation and HVAC.

[illegible]

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**PROGRAM NARRATIVE (Cont.)**


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9. Describe how your agency ensures that prices paid for weatherization materials, supplies and services are fair and competitive.
10. Attach a copy of your agency's Board approved procurement policies and procedures.
11. Identify additional resources to be mobilized or leveraged by your agency to assist in implementing the FY 2005 Weatherization and HARRP (agencies, programs and resources along with total value of expected contributions).

| <b>Agency/Program/<br/>Group Name</b> | <b>Expected #<br/>Units</b> | <b>Value/Amount</b> |
|---------------------------------------|-----------------------------|---------------------|
| Urgent Repair Program                 |                             |                     |
| USDA Rural Development                |                             |                     |
| Volunteer Labor                       |                             |                     |
| Donated Materials                     |                             |                     |
| Owner Contributions                   |                             |                     |
| Landlord Contributions                |                             |                     |
| Town or City Funds                    |                             |                     |
| County Funds                          |                             |                     |
| Other:                                |                             |                     |
| Other:                                |                             |                     |

12. Describe, in the table below, the local training and technical assistance activities that your agency plans to provide for staff and subcontractors, if applicable, utilizing Weatherization Training and Technical Assistance funds received during FY 2006. *Training sponsored directly by OEO should not be listed here.*

| <b>Topic</b> | <b>Date</b> | <b>Trainers</b> | <b>Costs</b> |
|--------------|-------------|-----------------|--------------|
|              |             |                 |              |
|              |             |                 |              |
|              |             |                 |              |
|              |             |                 |              |
| <b>Total</b> |             |                 |              |

